

Address:

Debit Organisation:
Debit Organisation Address:

Date:

Dear Sir/Madam,

Change of card account details for

I/We have changed the card account from which my/our regular payment is deducted. With immediate effect, please amend your records to make sure all future payments are deducted from my/our new card account.

My/Our current card account details

Financial institution:
Account name:
Card number:
Card Expiry:

My/Our new card account details

Financial institution:
Account name:
Card number:
Card Expiry:

I/We confirm that I/we am/are authorised to operate the account represented by the card number and expiry date shown immediately above (My/Our new card account details).

If you have any questions, please contact me on

Thank you for your assistance

Yours sincerely

.....
Name

.....
Signature